Reference Form for the Academic Year 2016 – 2017

In evaluating applicants for a place on the Undergraduate Exchange Programme, the department will consider a student’s academic record to date, their academic potential and personal maturity. It would be helpful if you could rate each applicant on the following scales and add any comments that you believe would help the selection committee to rank order the applicants. When this reference is complete, please pass it on together with the application form to the applicant’s Senior Tutor by 9am 27th Jan 2016, who must forward it to following UMS address by 3rd February 2016

CME Administrator, c/o Language Lab., Dept. Of Engineering, Trumpington Street, Cambridge. CB2 1PZ.

Any queries please contact Dr Peter Long 01223 332779 or cme-admin@eng.cam.ac.uk

Name of Applicant:  

College:

Proposed Tripos/Subject Area in 2015-2016:

Name of Referee:  

Role in College:

Please indicate on a scale of 1 (low) to 4 (high) how you would rate this candidate in comparison to his/her peers.

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<th>Bottom Quartile</th>
<th>2nd Quartile</th>
<th>3rd Quartile</th>
<th>Top Quartile</th>
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| A. ACADEMIC ACHIEVEMENT TO DATE  
(Based on School Performance, Part IA Result (if known) and Supervision Reports) | 1               | 2            | 3            | 4            |
| B. ACADEMIC POTENTIAL     | 1               | 2            | 3            | 4            |
| C. MOTIVATION AND ENTHUSIASM FOR THE SUBJECT | 1               | 2            | 3            | 4            |
| D. ADAPTABILITY AND MATURITY | 1               | 2            | 3            | 4            |
| E. SOCIAL SKILLS AND OUTSIDE INTERESTS | 1               | 2            | 3            | 4            |
**Further Comments:** Please include whether there are any particular personal challenges or difficulties that a student has or is dealing with. If you are writing on behalf of several students, it would be helpful if you could rank them. (Continue add additional sheets if necessary)

Referee:

Signed: ___________________________ Date: ________________

Please note: The exchange is for a full academic year and the incoming exchange student may not be the same gender (except for Murray Edwards/Newham/Lucy Cavendish) or taking the same tripos as the outgoing student. While we will try and match students with colleges, the college agrees to accept and support any student allocated.

Senior Tutor:

Signed: ___________________________ Date: ________________

College Contact (For use in subsequent communications – typically tutorial or admissions sec)

Name: ___________________________ email: ________________ Tel Ext: ________________

CME Exchange Administrator, c/o Language Lab., Dept. Of Engineering, Trumpington Street, Cambridge.CB2 1PZ. Telephone: 01223 332779 Fax: 01223 332660