Things to include on the event handout:

1) Maps of the Department with balloon help showing what’s on where
2) Please fill in a feedback form

Volunteer jobs

Dishing out handouts for new arrivals / feedback forms for departing people

Monitor the walkie talkies and direct the public to less popular activities

LT0 host – fire warden in the event of evacuation

Capture & release – measure the ratio (no. of handouts) : (no. of people) to estimate the numbers on site. Method: ask groups “How many people?, how many handouts?”

Hovermagic jobs

Design consultants

Cutting table / gluing supervisors

Race track supervisors / scrutineers/ leader board adjudicators

Beauty parade judges

Crowd controller – limit access if the room is too full by suggesting other activities

Tidying up, shoving rubbish into bin bags